



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

July 12, 2023

William & Constance Craig
Leann & David Adams
1371 Charlton Rd
Ellensburg, WA 98926

RE: Craig Short Plat (SP-23-00005) - Deemed Complete

Parcel# 558434

Parcel #205736

Dear Applicants,

An application for a 2-lot Short Plat of approximately 68.83 acres located off Charlton Rd., parcel #558434 & #205736, was received on June 27, 2023. This application known as the Craig Short Plat has been assigned permit number SP-23-00005 and has been **determined complete** as of July 12, 2023. Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all adjoining property owners, governmental agencies, and interested persons pursuant to KCC 15A.03.060.
2. Comments from adjoining property owners, governmental agencies, and interested persons will be considered during review by staff.
3. Following the comment period, a determination will be issued.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7637 or by e-mail at chace.pedersen@co.kittitas.wa.us.

Sincerely,

Chace Pedersen
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926

cc: *Chris Cruse, Surveyor*

via email